

Arms Trade Treaty  
**Fifth Conference of States Parties**  
 Geneva, 26 – 30 August 2019

**DRAFT ANNOTATED AGENDA**

**FIRST CSP5 INFORMAL PREPARATORY MEETING**

**01 February 2019, 10:00-18:00**

**WORLD METEOROLOGICAL ORGANIZATION (WMO) BUILDING**

**GENEVA, SWITZERLAND**

	<b>Item</b>	<b>Annotation</b>	<b>Est. Time</b>
1.	Opening of the meeting and adoption of the agenda	The meeting will be opened by the CSP5 President.	10:00 – 10:15
2.	Introduction of theme for the Latvia Presidency	The CSP5 President will introduce the theme for the Latvia Presidency on ‘gender and gender-based violence’. This will be followed by a thematic discussion starting with a panel after which meeting participants will be invited to exchange views.	10:15 – 11:00
4.	Progress reports of ATT subsidiary bodies		
a.	Voluntary Trust Fund (VTF)	The Chairman of the VTF Selection Committee and the ATT Secretariat will report on the status of operation of the VTF including an update on funded Treaty implementation projects and applications for the 2019 project cycle. After this, participants will be invited to express their views.	11:00 - 11:30
b.	Working Group on Effective Treaty Implementation (WGETI)	The Chair of WGETI will report on the status of discussions and exchange of views during the sessions of the three WGETI sub-working groups.	11:30 – 12:00
c.	Working Group on Transparency and Reporting (WGTR)	The Chair of WGTR will report on the status of discussions and exchange of views during the WGTR session.	12:00 – 12:30
d.	Working Group on Treaty Universalization (WGTU)	The Chair of WGTU will report on the status of discussions and exchange of views during the WGTU session.	12:30 – 12:45

	e. Management Committee (MC)		
	i. ATT Sponsorship Programme	The MC and the ATT Secretariat will report on the operationalisation of sponsorship programme since CSP4 and present to the meeting the elaborated draft protocols (administrative guidelines) to govern the administration of the sponsorship programme including a protocol to guide the selection process. After this, participants will be invited to express their views.	12:45 – 13:00
<b>LUNCH BREAK</b>			
	i. ATT Sponsorship Programme (cont.)	(As above)	15:00 – 16:00
	ii. Evaluation of the ATT Secretariat's performance regarding the administration of the sponsorship programme.	The MC will introduce the draft matrix reflecting elements to be considered in the evaluation of the ATT Secretariat's performance in its administration of the sponsorship programme.	16:00 – 16:15
	iii. Options to address financial liquidity	The MC will present a draft document reflecting possible options to address financial liquidity within the framework of the ATT. After this, participants will be invited to express their views.	16:15 – 16:45
	iv. Proposal to address the problem of payment of assessed financial contributions	This session will commence with the ATT Secretariat overview presentation on the status of ATT finances. Following this, the MC will present a draft proposal seeking to implement provisions of the existing ATT financial rules focusing on payment of assessed contributions. After wards, participants will be invited to express their views.	16:45 – 17:15
5.	Possible expansion of Management Committee membership	Interested state(s) will be invited to present a proposal on the possible expansion of the membership of the MC.	17:15- 17:45
6.	Consideration of the CSP5 draft agenda	During this item, the meeting will be invited to consider the draft agenda for CSP5.	17:45 – 18:00
7.	Conclusion		18:00

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