

The Arms Trade Treaty
Avenue de France 23
CH-1202 Geneva
20 January 2025

To : Representatives of States Parties to the Arms Trade Treaty.
: Representatives of Signatory States to the Arms Trade Treaty.
: Representatives of Observer States to the Arms Trade Treaty.
: Representatives of International and Regional Organizations.
: Representatives of Civil Society, NGOs and Industry.

Dear Distinguished Representatives,

INVITATION TO THE ATT CSP11 WORKING GROUP MEETINGS: 25 - 28 FEBRUARY 2025

1. The Tenth Conference States Parties (CSP10) to the Arms Trade Treaty held on 19 - 23 August 2024 established an informal preparatory process for the Eleventh Conference of States Parties (CSP11). On 06 December 2024, the President issued an announcement regarding the schedule of ATT meetings for the period leading up to CSP11 and the ATT office holders.

2. I have the pleasure to invite you to the meetings of the ATT Working Groups, which will take place over the period 25 - 28 February 2025 at the Centre International de Conférences Genève (CICG), Geneva, Switzerland. Information pertaining to the meetings is outlined below.

3. The meetings of the ATT Working Groups will be held in-person, with an option for those who cannot attend in-person to follow the meetings via livestreaming. The link to follow the meetings via livestreaming will be circulated to all stakeholders and published on the ATT website in advance of the meetings.

Draft schedule of meetings

4. The order and duration of the meetings is reflected in the draft schedule in the attached Annex. The draft schedule is subject to change, as appropriate.

Documents

5. The Chairs of the Working Groups and other ATT office holders aim to issue documents for the meetings through the ATT Secretariat on 24 January 2025.

Registration

6. It is brought to your attention that pre-registration for the Working Group meetings will be required to facilitate the collection of gender-disaggregated attendance data by the ATT Secretariat. This is done in response to the call of the CSP10 to collect this data during ATT Working Group and Preparatory meetings, in addition to the data collected at CSPs, to foster gender balance in delegations.

For the purpose of this registration, the ATT Secretariat will circulate a link to the registration form in due course.

7. Delegates are encouraged to visit the ATT website for further information and documentation pertaining to the forthcoming meetings.

Office holders

8. In line with my undertaking to keep States Parties and other stakeholders updated concerning the status of appointment of ATT office holders, I am pleased to inform you that we have been able to secure States Parties to assume most of the positions that were still vacant at the time of my announcement on 06 December 2024. We are nevertheless waiting for formal confirmation of acceptance from a few States Parties and will therefore circulate a comprehensive announcement of office holders shortly.

9. One office holder position remains vacant, namely that of Chair of the Diversion Information Exchange Forum (DIEF). **In that regard, I still urge all eligible States Parties to consider nominating for this position by presenting delegates with relevant expertise. In this regard, you are kindly requested to contact the office of the CSP11 President or the ATT Secretariat at your earliest convenience.**

I avail myself of this opportunity to renew the assurance of my highest consideration.

Yours faithfully,

A handwritten signature in blue ink, appearing to be 'Carlos Foradori', written in a cursive style.

Ambassador Carlos FORADORI

President: Eleventh Conference of States Parties to the ATT

DRAFT SCHEDULE OF CSP11 WORKING GROUP MEETINGS: 25-28 FEBRUARY 2025*

	Tuesday	Wednesday	Thursday	Friday	
10:00 – 13:00	WGETI Sub-working Group on exchange of national implementation practices	WGETI Sub-working Group on current and emerging implementation issues	WGETI Sub-working Group on current and emerging implementation issues	WGTR	10:00 – 13:00
			WGTU		
15:00 – 18:00	WGETI Sub-working Group on exchange of national implementation practices	WGETI Sub-working Group on current and emerging implementation issues	WGTU	WGTR	15:00 – 18:00
SIDE EVENTS	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	SIDE EVENTS

* The draft schedule is subject to change, as appropriate. The meetings of the respective Working Groups will be held **on a rolling basis**. The draft agendas for the respective meetings are included in the documents which the Chairs of the Working Groups and other ATT office holders will issue through the ATT Secretariat.