
Arms Trade Treaty
Second Conference of States Parties
Extraordinary meeting
Geneva, 29 February 2016

Further Work on Reporting Templates

At the First Conference of States Parties (CSP1), held in Cancun, August 2015, the Conference “decided to take note with appreciation, of the reporting templates, as found in ATT/CSP1/2015/WP.4/Rev.2, and as orally amended, submitted by Sweden, Facilitator on matters pertaining to reporting, and decided to establish an informal working group on reporting”. No further detail was provided at that time.

The establishment of an informal working group on reporting was proposed by the facilitator as a means of further refining the templates proposed to CSP1 on the basis of practical experience drawn from a first round of reporting, for which the provisional reporting templates were available but other approaches also were possible.

In line with Rule 42.2 of the Rules of Procedure for the Arms Trade Treaty, which states that “the Conference shall determine the matters to be considered by each subsidiary body, including its mandate, officers, composition, size, duration and budgetary issues” the following terms of reference are proposed for the Informal Working Group on Reporting.

Mandate

1. The Informal Working Group on Reporting shall continue the work of developing reporting templates for mandatory reporting obligations under Articles 13.1 and 13.3 of the Arms Trade Treaty, with the aim of proposing templates at CSP2. Work may also be undertaken on templates for voluntary reporting according to Article 13.2 of the Treaty.

Membership and composition

2. The Informal Working Group on Reporting shall be open to participation by States Parties, signatory States, and observers to the Extraordinary Meeting of the Second Conference of States Parties. At the request of a State Party, and in accordance with Rule 43, a particular session of the Group may be limited to government representatives only. Experts may be invited to attend such a session, pursuant to Rule 42.3 of the Rules of Procedure.

Working methods

3. The Working Group shall be chaired by the facilitator(s) for reporting templates appointed by the Conference.

4. The Working Group shall primarily hold its meetings in Geneva, where the meetings can be supported by the Secretariat of the Treaty.
5. The working language of the Group shall be English.
6. Meetings shall be complemented by intersessional work conducted by posting proposals and comments on the website of the Treaty. If a closed session has been agreed, communications pertaining to the confidential aspects of that session may be posted in the secure area of the website.

Budgetary implications

7. Direct meeting costs, such as for technical support and documentation, will be covered by the resources allocated for the conduct of meetings in the budget of the Second Session of the Conference of States Parties. Indirect meeting costs, such as for travel and accommodation, will be borne by the participants.