
Arms Trade Treaty
Fifth Conference of States Parties
Geneva, 26 – 30 August 2019

REPORT ON THE ATT MANAGEMENT COMMITTEE'S ACTIVITIES FOR THE PERIOD 2018/2019

INTRODUCTION

1. This report is submitted by the ATT Management Committee in accordance with its reporting obligations to the Conference of States Parties as contemplated in Rule 42(3) of the Rules of Procedure of the Arms Trade Treaty and Section 12 of its own Terms of Reference.
2. The Management Committee is established as a subsidiary body under Article 17(4) of the Arms Trade Treaty as well as Rule 42 of the Rules of Procedure, to provide oversight on financial matters as well as other matters related to the ATT Secretariat with the aim of ensuring maximum accountability, efficiency and transparency.

COMPOSITION OF THE MANAGEMENT COMMITTEE

3. The Management Committee is chaired by the President of the Fifth Conference of States Parties (CSP5), Ambassador Jānis KĀRKLIŅŠ from Latvia, and is composed of five States Party representatives designated by the United Nations regional groups and appointed by the Third Conference of States Parties. The current Management Committee members are: Côte d'Ivoire, Czech Republic, Cyprus, Panama, and Sweden who served for a period of one year up to the Fourth Conference of States Parties (CSP4), and the Netherlands serving for a period of one year from CSP4 to CSP5.
4. Section 3 of the Management Committee's Terms of Reference provides that, with the exception of the President of the Conference of States Parties and an ATT Secretariat representative, members of the Committee shall serve for a period of two years and are eligible to serve a further term.
5. The term of the current Management Committee finishes at the end of CSP5 and a new Management Committee should be appointed for a term of two years, starting immediately after the CSP5 and ending at the Seventh Conference of States Parties (CSP7).

MANDATE

6. The mandate of the Management Committee is to provide oversight on financial matters as well as other matters related to the ATT Secretariat with the aim of ensuring maximum accountability, efficiency and transparency. The Management Committee's mandate is elaborated in its Terms of Reference, referenced ATT/CSP1/CONF/4.

METHOD OF WORK

7. In performing its work, the Management Committee relies on the provisions of the Treaty, its Terms of Reference, the Directive of States Parties to the ATT Secretariat and any other decision taken by the Conference of States Parties for execution.

8. The Management Committee conducts its work, its meetings and takes decisions in accordance with the provisions of the ATT Rules of Procedures with particular reference to Rules 42 and 43.

9. The Management Committee conducts its work through formal meetings as well as the exchange of documents through emails. Summaries of the Management Committee's meetings are posted on the restricted part of the ATT website for access by States Parties throughout the year.

MANAGEMENT COMMITTEE DELIVERABLES AND ACTIVITIES

10. In the reporting period, the Management Committee held a total of eight (8) formal meetings in Geneva, Switzerland.

11. In executing its mandate and directives of CSP4, the Management Committee undertook the following activities:

- a. Developed its programme of work for the year, which included specific tasks assigned to the Management Committee by CSP4 and allocated its members responsibilities to lead different topics.
- b. Provided oversight over the process for the issuance of invoices in October 2018 to States for financial contributions towards the ATT 2019 budget as adopted by CSP4.
- c. Provided guidance on the process for the notification of States of their outstanding assessed financial contributions in March 2019.
- d. Provided oversight over the last phase of the ATT Secretariat's IT improvement project, which resulted in the delivery of a modernised IT platform in December 2018.
- e. Provided oversight over the procurement of interpretation and translation services for ATT meetings through the multi-year contractual framework.
- f. In collaboration with the ATT Secretariat elaborated the Draft Administrative Guidelines governing the ATT Sponsorship Programme including the selection process and financial protocols which were provisionally applied until CSP5 where the final Administrative Guidelines to govern the ATT Sponsorship Programme should be adopted.
- g. Served as the as the Sponsorship Selection Committee for the ATT Sponsorship Programme for the interim period until the adoption of the final Administrative Guidelines to govern the ATT Sponsorship Programme.
- h. Developed a draft a framework to assist the Management Committee to prepare its report to CSP6 regarding the ATT Secretariat's performance on the administration of the ATT Sponsorship Programme.
- i. Developed a draft proposal to address problems related to financial liquidity to be considered by CSP5.

- j. In collaboration with the ATT Secretariat implemented the administrative measures to address some of the causes of delayed and non-payment of assessed contributions as outlined in Table 1 of the Management Committee's Draft Proposal: Unpaid Financial Contributions (ATT/CSP4.MC/2018/MC/353/Conf.UnpaidContr).
- k. Undertook further work to address the problem of assessed contributions, by ensuring the implementation of the Financial Rules in this regard.
- l. Facilitated discussions during the CSP5 informal preparatory process regarding the ATT finances and potential options for consideration.
- m. Pursuant to Rule 4 (1) of the ATT Financial Rules and Section 10 of its own Terms of Reference, the Management Committee reviewed the 2020 budget estimates for the ATT Secretariat and CSP6.

BUDGETARY IMPLICATIONS

- 12. In undertaking its responsibilities during the period under review, the Management Committee did not incur any financial expenditure to be carried by the ATT budget.
