

Arms Trade Treaty  
**Sixth Conference of States Parties**  
Geneva, 17– 21 August 2020  
(By written procedure)

## **REPORT ON THE ATT MANAGEMENT COMMITTEE'S ACTIVITIES FOR THE PERIOD 2019/2020**

### **INTRODUCTION**

1. The Management Committee is established as a subsidiary body under Article 17(4) of the Arms Trade Treaty as well as Rule 42 of the Rules of Procedure, to provide oversight on financial matters as well as other matters related to the ATT Secretariat with the aim of ensuring maximum accountability, efficiency and transparency.
2. This report is submitted by the ATT Management Committee in accordance with its reporting obligations to the Conference of States Parties as contemplated in Rule 42(3) of the Rules of Procedure of the Arms Trade Treaty and Section 12 of its own Terms of Reference.

### **COMPOSITION OF THE MANAGEMENT COMMITTEE**

3. The Management Committee is chaired by the President of the Sixth Conference of States Parties (CSP6), Ambassador Federico VILLEGAS, Permanent Representative of the Argentine Republic to the International Organizations in Geneva, and is composed of five States Party representatives designated by the United Nations regional groups and appointed by the Fifth Conference of States Parties. The current Management Committee members are: Costa Rica, Estonia, Germany, Japan and South Africa.
4. Section 3 of the Management Committee's Terms of Reference provides that, with the exception of the President of the Conference of States Parties and an ATT Secretariat representative, members of the Committee shall serve for a period of two years and are eligible to serve a further term. Accordingly, the term of the current Management Committee will run until the Seventh Conference of States Parties (CSP7).

### **MANDATE**

5. The mandate of the Management Committee is to provide oversight on financial matters as well as other matters related to the ATT Secretariat with the aim of ensuring maximum accountability, efficiency and transparency. The Management Committee's mandate is elaborated in its Terms of Reference, referenced ATT/CSP1/CONF/4.

## **METHOD OF WORK**

6. In performing its work, the Management Committee relies on the provisions of the Treaty, its Terms of Reference, the Directive of States Parties to the ATT Secretariat and any other decision taken by Conferences of States Parties for execution.

7. The Management Committee conducts its work, its meetings and takes decisions in accordance with the provisions of the ATT Rules of Procedures with particular reference to Rules 42 and 43.

8. The Management Committee conducts its work through formal meetings as well as the exchange of documents through emails. Summaries of the Management Committee's meetings are posted on the restricted part of the ATT website for access by States Parties throughout the year.

## **MANAGEMENT COMMITTEE DELIVERABLES AND ACTIVITIES**

9. In the reporting period, the Management Committee held a total of five (5) formal meetings in Geneva, Switzerland. In addition, the Management Committee participated in joint meetings with the Vice-Presidents and other ATT office holders regarding the CSP6 format and transition in the office of the CSP6 President.

10. In executing its mandate and directives of CSP5, the Management Committee undertook the following activities:

- a. Developed its programme of work for the year, which included specific tasks assigned to the Management Committee by CSP5 and allocated its members responsibilities to lead different topics.
- b. Provided oversight over the process for the issuance of invoices in October 2019 to States for financial contributions towards the ATT 2020 budget as adopted by CSP5.
- c. Provided oversight on the process for the notification of States of their outstanding assessed financial contributions in March 2020.
- d. Updated the draft matrix for the evaluation of the ATT Secretariat's performance in the administration of the ATT Sponsorship Programme with elements of the Guidelines for the Administration of the ATT Sponsorship Programme adopted by CSP5.
- e. Prepared its report to CSP6 on the ATT Secretariat's performance on the administration of the ATT Sponsorship Programme.
- f. Developed the draft Guidelines on the issue of "arrangements with the Secretariat in relation to the discharge of its financial obligations (Financial Rule 8.1.d)"
- g. Developed its report on the renewal of contract of the Head of the ATT Secretariat.
- h. Pursuant to Rule 4 (1) of the ATT Financial Rules and Section 10 of its own Terms of Reference, the Management Committee reviewed the 2021 budget estimates for the ATT Secretariat and CSP7.

**BUDGETARY IMPLICATIONS**

11. In undertaking its responsibilities during the period under review, the Management Committee did not incur any financial expenditure to be carried by the ATT budget.

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