

The Arms Trade Treaty
23 Avenue de France
CH-1202 Geneva
01 April 2020

To : Representatives of States Parties to the Arms Trade Treaty.
: Representatives of Signatory States to the Arms Trade Treaty.
: Representatives of Observer States to the Arms Trade Treaty.
: Representatives of International and Regional Organizations.
: Representatives of Civil Society, NGOs and Industry.

Dear Distinguished Representatives,

ANNOUNCEMENT: PLAN OF WORK FOR THE CSP6 DOCUMENTATION DURING THE INTERSESSIONAL PERIOD FOLLOWING CANCELLATION OF THE WORKING GROUP MEETINGS AND 2ND CSP6 INFORMAL PREPARATORY MEETING: 14 – 17 APRIL 2020

1. I refer to my letter to all of you of 18 March announcing the cancellation of the ATT meetings scheduled to take place from 14-17 April 2020, in light of the developments regarding COVID-19.
2. You will recall from my letter of 18 March that I indicated I have been working on a plan, in consultation with the ATT office holders and the ATT Secretariat, that will allow our work to continue remotely in the intersessional period to ensure necessary decisions can be taken by CSP6 guiding the work of the next CSP cycle, and that I would notify you of the proposed plan and way forward.
3. I am pleased to confirm that we have prepared the following plan for the work ahead that will enable the office bearers to consult with ATT stakeholders remotely on the documents to be submitted to CSP6, and to finalise the documents for timely submission to CSP6.

Timeline

4. The following timeline has been agreed among ATT office holders and the ATT Secretariat for the preparation, consultation and finalization of CSP6 documentation:

21 April	Draft documents circulated to ATT stakeholders for their input by 21 May
21 May	Written comments and submissions from ATT stakeholders due
17 June	Document authors send final versions of CSP6 documents to ATT Secretariat for translation
18 June-16 July	Final versions of CSP6 documents sent for translation
17 July	Final CSP6 documents ready for circulation to States Parties and other Conference participants

5. The timeline contemplates that draft documents will be circulated to all ATT stakeholders on or by 21 April to enable ATT stakeholders to review the documents and prepare their comments and recommendations to their respective authors. ATT stakeholders will be requested to submit their comments on the draft documents, in writing, to the ATT Secretariat at info@thearmstradetreaty.org by **21 May 2020**.

6. The ATT Secretariat will distribute all comments received to the relevant ATT office bearers, who will prepare revised, final versions of the documents by 17 June 2020 for submission to CSP6.

Documentation to be circulated for consultation prior to CSP6

7. The table below includes the list of the documents that will be circulated to ATT stakeholders on 21 April 2020 for consultation remotely (on-line) during the intersessional period.

#	Document to be submitted
	Working Group on Effective Treaty Implementation (WGETI)
	Articles 6 & 7
1.	Revised draft multi-year work plan
2.	Revised draft elements of a Voluntary Guide to implementing Article 6&7
	Article 9
3.	Draft multi-year work plan
	Article 11
4.	Revised multi-year work plan
	Working Group on Transparency and Reporting (WGTR)
5.	Summary Report of the WGTR meeting on 06 February 2020
6.	Summary Report of the Diversion Information Exchange Forum meeting on 05 February 2020
7.	Mandate for the working group beyond CSP6
8.	Revised terms of reference for the Diversion Information Exchange Forum
9.	Cost estimate and impact assessment for the Diversion Information Exchange Forum, to be annexed to the Terms of reference
10.	Draft proposed amendments to the Initial Reporting template ¹
11.	Draft proposed amendments to the Annual Reporting template

¹ The proposed amendments to the Initial and Annual Reporting templates will reflect the mandate of the WGTR contained in paragraph 3(d) of Annex C of the WGTR Co-chairs' Report to CSP5 (ATT/CSP5.WGTR/2019/CHAIR/533/Conf.Rep.Rev1), as endorsed by CSP5 (see paragraph 27(i) of the CSP5 Final Report (ATT/CSP5/2019/SEC/536/Conf.FinRep.Rev1), as follows: 'taking into account the inventory of comments and suggestions regarding the reporting templates and the online reporting tool (Annex A to the co-chairs' report to CSP5), and with respect for article 13 of the Treaty, consider adjustments to the reporting templates deemed necessary to address uncertainties and inconsistencies to ensure compatibility between the online reporting tool and the proposed public searchable database that allows for queries and extracting data.'

Management Committee	
12.	Revised draft elements for a Secretariat's procedure regarding Rule 8(1)D (Guidelines for Financial Arrangements)

8. In addition to the preparation of documentation during the intersessional period, face-to-face informal consultations *may* be held in Geneva to facilitate live drafting and fine tuning of the Diversion Information Exchange Forum terms of reference and consideration of adjustments to the reporting templates in accordance with the CSP5 mandate. The possibility of holding such face-to-face informal consultations is, of course, subject to developments regarding COVID-19. I will keep you abreast of developments in this regard.

9. I look forward to your active participation in the work of CSP6 during the intersessional period, and for your continued support for and engagement in the ATT process during the months ahead.

10. I avail myself of this opportunity to renew the assurance of my highest consideration.

Yours faithfully,



Ambassador Carlos FORADORI
President: Sixth Conference of States Parties to the ATT