

The Arms Trade Treaty
Avenue de France 23
CH-1202 Geneva
24 March 2023

To : Representatives of States Parties to the Arms Trade Treaty.
: Representatives of Signatory States to the Arms Trade Treaty.
: Representatives of Observer States to the Arms Trade Treaty.
: Representatives of International and Regional Organizations.
: Representatives of Civil Society, NGOs and Industry.

Dear Distinguished Representatives,

INVITATION TO THE ATT WORKING GROUPS AND SECOND CSP9 INFORMAL PREPARATORY MEETINGS: 09 - 12 MAY 2023

1. The Eighth Conference States Parties (CSP8) to the Arms Trade Treaty held on 22 - 26 August 2022 established an informal preparatory process for the Ninth Conference of States Parties (CSP9). On 24 November 2022, the President issued an announcement regarding the schedule of ATT meetings for the period leading up to CSP9 and the ATT office holders.

2. I have the pleasure to invite you to the meetings of the ATT Working Groups as well as the second CSP9 informal preparatory meeting, which will take place over the period 09 - 12 May 2023. Information pertaining to the meetings is outlined below.

3. The meetings of the ATT Working Groups as well as the second CSP9 informal preparatory meeting, will be held in-person, with an option for those who cannot attend in-person to follow the meetings via livestreaming. Daily sessions of the meetings will take place from 10:00 to 13:00 and 15:00 to 18:00 (Geneva local time).

Draft schedule of meetings

4. The order and duration of the meetings is reflected in the draft schedule in the attached Annex. The draft schedule is subject to change, as appropriate.

5. The draft schedule also includes a meeting of the Diversion Information Exchange Forum (DIEF) on Thursday 11 May 2023. In accordance with Rule 6 of its Terms of Reference, participation in the DIEF is limited to representatives of States Parties and Signatory States. A separate invitation to the DIEF meeting has been circulated to States Parties and Signatory States only.

Documents

6. Documents for the meetings will be issued by the Chairs of the Working Groups and other ATT office holders through the ATT Secretariat in advance of the meetings.

Registration

7. It is brought to your attention that pre-registration will not be required for these meetings. However, the meetings will take place in the Palais des Nations in Geneva, and a **valid United Nations grounds pass (issued either by the United Nations Office in Geneva or the United Nations Headquarters in New York) is required for entry into the Palais des Nations.**

8. Participants already possessing a valid United Nations grounds pass do not need to undertake any further steps and may proceed directly to the meeting room (Tempus).

9. Participants who do not possess a United Nations grounds pass (e.g. participants from capitals) need to register through the Indico platform (self-registration) by 08 May 2023 at <https://indico.un.org/event/1003493/> and collect UN grounds pass valid for the duration of the ATT meetings at Villa Les Feuillantines (Avenue de la Paix 13, Genève). Detailed information on how to register through the Indico platform is available on the ATT website ([here](#)).

10. Participation in the DIEF meeting requires a separate registration. **Representatives of States Parties and Signatory States wishing to participate in the DIEF meeting should submit a NOTE VERBALE to the ATT Secretariat at: registration@thearmstradetreaty.org** by 08 May 2023, listing all delegates, and indicating the full name and position of each delegate. This requirement also applies to those delegates already possessing a valid United Nations grounds pass.

11. Delegates are encouraged to visit the ATT website ([here](#)) for further information and documentation pertaining to the forthcoming meetings.

I avail myself of this opportunity to renew the assurance of my highest consideration.

Yours faithfully,



Ambassador Seong-mee YOON
President: Ninth Conference of States Parties to the ATT

DRAFT SCHEDULE OF WG MEETINGS & 2nd CSP9 INFORMAL PREPARATORY MEETING: 09-12 MAY 2023*

	Monday	Tuesday	Wednesday	Thursday	Friday	
10:00 – 13:00		WGETI Sub-working Group on Articles 6&7	WGETI Discussion on forthcoming topics and working methods	WGTR	1 st CSP9 Informal Preparatory Meeting	10:00 – 15:00
15:00 – 18:00		15:00 – 16:30 WGETI Sub-working Group on Article 9	WGTU	DIEF <i>(For States Parties and Signatory States only)</i>	1 st CSP9 Informal Preparatory Meeting	15:00 – 18:00
	16:30 – 18:00 WGETI Sub-working Group on Article 11					
SIDE EVENTS		<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	SIDE EVENTS

* The draft schedule is subject to change, as appropriate. The draft agendas for the respective meetings will be included in the documents which the Chairs of the Working Groups and other ATT office holders will issue through the ATT Secretariat in advance of the meetings.