

Arms Trade Treaty Voluntary Trust Fund

FINAL REPORT

Côte d'Ivoire

**National Commissions on Small Arms and Light
Weapons (Natcom- SALW)**

Ministry of Security and Civil Protection

Project No.: ATT.VTF.G2019.011CIV

31.01.2020

Arms Trade Treaty Voluntary Trust Fund - Final Report

Project Number	ATT.VTF.G2019.011CIV
Grantee name	National Commissions on Small Arms and Light Weapons (Natcom-SALW)
Project title	Training workshop on safe and secure ammunition management
Grant Amount	USD\$ 68'039
Final Report submission date	31.01.2020
Period covered under this report (MM/DD/YY – MM/DD/YY)	15.07.2019-30.11.2019

1. Project activities and outcomes

a Describe the project outcomes.

- The capacities of security and defense Forces' logistics officers are built on keys principles related to safe and secure ammunition management to help them monitor and control in better ways ammunition management
- Armourers are trained on key principles and tools for safe and secure ammunition management to guarantee ammunition are carried, stored according to the norms and standards

Activity 1: Organize a workshop in Abidjan to train 30 participants from Security and Defense Forces from southern, southeastern and southwestern areas

- Recruit 01 national consultant (National Commission on Small Arms and Light Weapons)
- Identify participants (National Commission on Small Arms and Light Weapons)
- Organize training (National Commission on Small Arms and Light Weapons)

Activity 2: Organize a workshop in Bouaké to train 30 participants from Security and Defense Forces from northern, central, eastern and western areas

- Recruit 01 national consultant (National Commission on Small Arms and Light Weapons)
- Identify participants (National Commission on Small Arms and Light Weapons)
- Organize training (National Commission on Small Arms and Light Weapons)

b Describe how the project has assisted your implementation of the ATT.

Build the capacities of ammunition stockpile managers on safe and secure ammunition management will help to reduce the risks of diversion, and illicit traffic

- c List all States that benefitted from the project.

- d Were all the project activities as specified in the Project Schedule (see Annex G) completed?

Yes ☒ No ☐

If no, explain why and describe any problems, constraints and difficulties experienced in implementing the project.

Project progress must be indicated against the Project Schedule (see Attachment 1). Please indicate the Status of all activities highlighted in YELLOW in the Project Schedule (Column F). Please also include comments (Column G) where you think appropriate (e.g. to explain why certain activities have not been completed on time).

What recommendations would you make in this regard?

1. organize an annual workshop on the PSSM of ammunition;
2. organize training / awareness sessions on the PSSM for the heads of units and / or heads of departments of the various forces;
3. again edit the manual for the procedure for managing arms stocks and ammunition;
4. make a plea to the various commandments to enhance the gunsmith profile;

e How would you rate the *relevance* of the project (was the project suited to existing priorities and policies of the benefitting State(s))?

Not relevant at all	Not very relevant	Moderately relevant	Relevant	Very relevant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X

Explain your answer:

Build the capacities of ammunition stockpile managers on safe and secure ammunition management will help reduce the risks of loss, theft and accidents

f How would you rate the *effectiveness* of the project (to what extent has the project attained its stated objectives)?

Not effective at all	Not very effective	Moderately effective	Effective	Very effective
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X

Explain your answer:

The project made it possible to identify the risks linked to poor ammunition management. Regular inspections will ultimately assess the appropriation of good practices learned during training on safe and secure ammunition management.

g How would you rate the *efficiency* of the project (to what extent were the project results attained on time and within budget)?

Not efficient at all	Not very efficient	Moderately efficient	Efficient	Very efficient
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X

Explain your answer:

The availability of national authorities and the Defense and Security Forces contributed to the execution of the project in accordance with the budget and the planning of activities

h Please describe the impact of the project (i.e. the positive or negative changes or effects that the project results have on the surrounding circumstances).

- Build the capacities of ammunition stockpile managers on safe and secure ammunition management will help reduce the risks of loss, theft and accidents
- Build the capacities of ammunition stockpile managers on safe and secure ammunition management will help reduce the risks of explosion that could have negative consequences for the environment such as the destruction of inhabited areas, ecological damage
- Thorough ammunition stockpile management will reduce the risk of ammunition theft, which could because of the porous borders, fuel conflicts and trafficking in the region (terrorism, armed groups, cross-border crime)

i How would you rate the *sustainability* of the project (to what extent can the project benefits continue after the project has finished)?

Not sustainable at all	Not very sustainable	Moderately sustainable	Sustainable	Very sustainable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X

Explain your answer:

The benefits of the project may continue if the beneficiaries rigorously apply the good practices learned and set up a mechanism for the control and periodic inspection of ammunition bunkers

j How will the Project outcomes be further used or applied in the future? Are there plans for the activities to be continued or for the experience gained to be shared?

The officers who have been trained are responsible for training the armourers and restoring the rules for managing weapons within their units.

2. Final expenditure report

Please complete the Worksheet titled 'input' in the VTF Expenditure Template – Final Report (Côte d'Ivoire) in Attachment 2.

3. Certification

Please complete a separate certification for each consultant engaged to undertake the project activities that have been implemented.

For the purposes of this certification:

Grantee means National Commissions on Small Arms and Light Weapons (Natcom- SALW)

Consultant means **LATH LATTRO HUBERT**

I, **KOUADIO Yao** being a person duly authorised by the Grantee hereby certify that :

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
2. The service provided by the Consultant to the Grantee has been completed in accordance with the Grant Agreement.
3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project to date is **USD 2,931.76**.
4. I have attached the tax invoice provided to the Grantee by the Consultant for the provision of services for the Grant project to date.
5. I have attached a receipt from the Consultant confirming that the amount referred to in 3 above has been paid in full by the Grantee.
6. All the information I have provided to the ATT Secretariat (including the contents of this declaration) is complete, true and correct.
7. I am aware of the Grantee's obligations under their Grant Agreement, including the need to keep the ATT Secretariat informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
8. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.

For the purposes of this certification:

Grantee means National Commissions on Small Arms and Light Weapons (Natcom- SALW)

Consultant means **KADIA EGUE ANDRE**

I, **KOUADIO Yao** being a person duly authorised by the Grantee hereby certify that :

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
2. The service provided by the Consultant to the Grantee has been completed in accordance with the Grant Agreement.
3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project to date is **USD 2,982.31**.
4. I have attached the tax invoice provided to the Grantee by the Consultant for the provision of services for the Grant project to date.
5. I have attached a receipt from the Consultant confirming that the amount referred to in 3 above has been paid in full by the Grantee.
6. All the information I have provided to the ATT Secretariat (including the contents of this declaration) is complete, true and correct.
7. I am aware of the Grantee's obligations under their Grant Agreement, including the need to keep the ATT Secretariat informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
8. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.

Signed



LE PRESIDENT

31 JAN 2020

Date

KOUADIO Yao, *Préfet Hors Grade, Président de la ComNat-ALPC*

Please submit this report and signed declaration to ATT Secretariat along with;

- A copy of the tax invoice issued to you by the Consultant for the provision of services
- Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.



ATT
TRADE
TREASURY

ATT Final Expenditure Report

Vendor Code [Côte d'Ivoire (1)]

INSTRUCTIONS
1) Complete all pink fields only.
2) Print, sign, scan and email expenditure report to trustfund@theafricastrategy.org along with the electronic version.
3) All original receipts should be chronologically numbered according to the reference number in this report. Copies of all receipts should be emailed with the expenditure report. Original receipts must also be

Project No.	ATT-VTF-62018-001CIV
Reporting period	21.02.2019 to 20.11.2019
Local Currency Code	XOF
Grant Received USD (Balance of 1st ins)	
Grant received USD (2nd instalment)	

<https://www.contra.com/currency/convert/>
Click above first cell for exchange rate site

Accounting Details			General Details			Balance of budget available (Interim Report)		Actual spend to date (post Interim Report) **		Balance of budget available	
Posting Date	Project code	Budget Line	Ref. N°	Description 1	Description 2 - Receipt or Invoice No.	Date *	USD	Local Amount	Rate	USD	USD
20/11/2019			1	National Consultant's n°1 fees for study and design of data storage system	Ordre de paiement n°18-2018/TCA3 du 22/10/2019		635,09	-	0,0017	-	635,09
20/11/2019			2	National Consultant's fees n°2 (installation, training and assistance)	Bordereau n°007113 du 18/11/2019		6 000,00	3 000 000,00	0,0017	5 199,31	800,69
20/11/2019			3	Fuel for the national consultant n° 1	Facture n°10-2019 du 21/10/2019		20,32		0,0017	-	20,32
20/11/2019			4	Recording software	Ordre de paiement n°14-2018/TCA3 du 17/07/2019		22 020,52	11 151 000,00	0,0017	19 325,82	2 694,70
20/11/2019			5	Server hosting software	Bordereau n°098544 du 01/08/2019		1 905,28		0,0017	-	1 905,28
20/11/2019			6	Desktop computer	Facture n°18-315-1077 / 000105 du 16/05/2019		-296,46		0,0017	-	-296,46
20/11/2019			7	Laptop (Apple MacBook Touch Bar and 2,9 GHz 512 Go Touch ID Processor)			250,98		0,0017	-	250,98
20/11/2019			8	Inverter			31,78		0,0017	-	31,78
20/11/2019			9	Printer (Network)			203,23		0,0017	-	203,23
20/11/2019			10	VPN Router			465,12		0,0017	-	465,12
20/11/2019			11	ADSL Router			814,32		0,0017	-	814,32
20/11/2019			12	Three-day rental of a 30-seat conference room for workshop	Ordre de paiement n°13-2018/TCA3 du 17/07/2019		900,00	360 000,00	0,0017	623,92	276,08
20/11/2019			13	A4 Plain paper cardboard	Bordereaux n°098544 et n° 11 du 01/08/2019		40,00	30 000,00	0,0017	51,99	-11,99
20/11/2019			14	Printer Toner Pack for workshop	Ordre de paiement n°17-2018/TCA3 du 22/10/2019		800,00	440 000,00	0,0017	762,56	37,44
20/11/2019			15	Copier Toner for workshop	Bordereaux n°007110 et n° 18 du 13/11/2019		200,00	114 600,00	0,0017	198,61	1,39
20/11/2019			16	Flap folders for 23 participants (20 agents + 3 NatCom)	Ordre de paiement n°17-2018/TCA3 du 22/10/2019		69,00	23 000,00	0,0017	39,86	29,14
20/11/2019			17	A5 Notebooks for 23 participants (20 agents + 3 NatCom)	Facture n°19 317 S 023/000021 du 26/06/2019		69,00	23 000,00	0,0017	39,86	29,14

Accounting Details			General Details		Balance of budget available (Interim Report)		Actual spend to date (post Interim Report)**			Balance of budget available	
Posting Date	Project code	Budget Line	Ref. N°	Description 1	Description 2 - Receipt or Invoice No. - Date*	USD	Local Amount	Rate	USD	USD	USD
20/11/2019			18	Pack of 50 pens for participants	Ordre de paiement n°17-2018/TCA3 du 22/10/2019 Bordereaux n°007110 et n° 18 du 13/11/2019 Facture n°19 317 S 023/000021 du 26/06/2019	10,00	5 000,00	0,0017	8,67		1,33
20/11/2019			19	Accommodation for 23 participants (20 agents + 3 NatCom) on 4 nights = 92	Ordre de paiement n°13-2018/TCA3 du 17/07/2019 Bordereaux n°098544 et n° 11 du 01/08/2019 Facture n°150021006/0205542 du 30/06/2019	7 360,00	3 680 000,00	0,0017	6 377,82		982,18
20/11/2019			20	Lunch for 23 participants (20 agents + 3 NatCom) on 3 days = 69	Ordre de paiement n°13-2018/TCA3 du 17/07/2019 Bordereaux n°098544 et n° 11 du 01/08/2019 Facture n°150021006/0205542 du 30/06/2019	2 070,00	828 000,00	0,0017	1 435,01		634,99
20/11/2019			21	Coffee break for 23 participants (20 agents + 3 NatCom) twice a day on 3 days = 138	Ordre de paiement n°13-2018/TCA3 du 17/07/2019 Bordereaux n°098544 et n° 11 du 01/08/2019 Facture n°150021006/0205542 du 30/06/2019	690,00	276 000,00	0,0017	478,34		211,66
20/11/2019			22	Mineral water in room for 23 participants (20 agents + 3 NatCom) twice a day on 3 days = 138	Ordre de paiement n°13-2018/TCA3 du 17/07/2019 Bordereaux n°098544 et n° 11 du 01/08/2019 Facture n°150021006/0205542 du 30/06/2019	138,00	110 400,00	0,0017	191,33		-53,33
20/11/2019			23	Cocktail for restitution to authorities (end of training 23 participants + 7 authorities) = 30	Ordre de paiement n°16-2018/TCA3 du 18/10/2019 Bordereau n°007110 du 13/11/2019 Facture n°19 314 C094/013 du 17/10/2019	750,00	531 000,00	0,0017	920,28		-170,28
20/11/2019			24	Allowances for dinner for 23 participants (20 agents + 3 NatCom) on 4 nights = 92	Ordre de paiement n°11-2018/TCA3 du 24/06/2019 Etat de paiement n°TCA3/2018-E01	2 300,00	1 150 000,00	0,0017	1 993,07		306,93
20/11/2019			25	Transport allowance for 23 participants (20 agents + 3 NatCom)	Ordre de paiement n°11-2018/TCA3 du 24/06/2019 Etat de paiement n°TCA3/2018-E01	690,00	345 000,00	0,0017	597,92		92,08
20/11/2019			26	Total Indirect Support Costs (up to 7%)	Ordre de paiement n°08-2018/TCA3 du 18/03/2019 Ordre de paiement n°09-2018/TCA3 du 18/03/2019 Ordre de paiement n°10-2018/TCA3 du 24/06/2019 Ordre de paiement n°12-2018/TCA3 du 24/06/2019 Ordre de paiement n°15-2018/TCA3 du 18/10/2019	6 485,00	223 461,00	0,0017	387,28		

* Description 2 - Receipt or Invoice No. - Date: include information on the date of the receipt received, as well as the receipt number. Also include additional information e.g. if the budget line item relates to an airfare, include the airline that issued the ticket, the departure city
**Actual spend to date: insert the actual amount spent on the budget item. If the item was paid for in local currency, insert the figure in the column headed 'Local amount', and it will automatically be calculated in USD. If the item was paid for in USD, enter the figure in the column



Date: 20 NOV. 2019

Signature:

Date:

Head of ATT Secretariat's Signature: