

Arms Trade Treaty Voluntary Trust Fund

FINAL REPORT

The Democratic Republic of the Congo
National Commission for the Control of Small
Arms and Light Weapons and the Reduction of
Armed Violence

Project No.: ATT.VTF.G2021.001.COD

31 July 2022

Arms Trade Treaty Voluntary Trust Fund - Final Report

Project Number	ATT.VTF.G2021.001.COD
Grantee name	National Commission for the Control of Small Arms and Light Weapons and the Reduction of Armed Violence
Project title	Develop and validate a roadmap for DRC accession to the ATT
Grant Amount	USD 96,970
Final Report submission date	31 July 2022
Period covered under this report (MM/DD/YY – MM/DD/YY)	21 September 2021 to 31 July 2022

1. Project activities and outcomes

a Describe the project outcomes.

Several actors, mostly state, have been informed and made aware of the need for the DRC to join the ATT.

A roadmap for this accession, including a draft bill, was presented, discussed and validated by a high-level workshop.

This proposed bill has been sent to the Minister of the Interior who should submit it to the Council of Ministers.

b Describe how the project has assisted your implementation of the ATT.

The project has made it possible for the actors concerned to understand that joining the ATT would in no way harm the sovereignty of the DRC and would enable it to adopt modern and appropriate legislation in the area of international arms transfers, which could only ensure better security for the State, the population and the surrounding regions.

c List all States that benefitted from the project.

Democratic Republic of Congo

d Were all the project activities as specified in the Project Schedule (see Annex G) completed?

Yes No

If no, explain why and describe any problems, constraints and difficulties experienced in implementing the project.

The two press conferences took place in the format of public reporting and interventions by the Permanent Secretary of the CNC-ALPC to the press organs in the DRC, who reported the entire course of activities, expert and high-level workshop both at radio, television and online, while expressing the urgent need and prospects of the DRC to join the arms trade treaty.

What recommendations would you make in this regard?

e How would you rate the *relevance* of the project (was the project suited to existing priorities and policies of the benefitting State(s))?

Not relevant at all	Not very relevant	Moderately relevant	Relevant	Very relevant Très pertinent
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The actors concerned, the defense and security forces and the members of parliament with certain senior officials of the public administration were made aware of the need for the DRC to join the ATT and were able to realize that such membership would strengthen the search for security, which is one of the main priorities of the country. It would also increase the country's prestige in a region where several states have not joined the ATT.

f How would you rate the *effectiveness* of the project (to what extent has the project attained its stated objectives)?

Not effective at all	Not very effective	Moderately effective	Effective	Very effective
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The major actors, in particular representatives of the defense and security forces and members of Parliament, have been made aware of the need for the DRC to join the ATT.

g How would you rate the *efficiency* of the project (to what extent were the project results attained on time and within budget)?

Not efficient at all	Not very efficient	Moderately efficient	Efficient	Very efficient Très efficient

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Explain your answer:

The project proceeded according to the planned stages and timing. The budget proved to be sufficient for the planned activities, although more actors established outside Kinshasa could have been sensitized if the budget had allowed it.

h Please describe the impact of the project (i.e. the positive or negative changes or effects that the project results have on the surrounding circumstances).

The main impact of the project should be the forthcoming adoption by the Government of an ATT accession law, which would make the DRC the 112th State party to this instrument. With this project, the impact is that the process has already been initiated at the level of government and parliament actors to achieve this.

i How would you rate the *sustainability* of the project (to what extent can the project benefits continue after the project has finished)?

Not sustainable at all	Not very sustainable	Moderately sustainable	Sustainable	Very sustainable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

Although membership is an indispensable step in this process, it is not an end in itself. After accession, the DRC will have to implement the ATT, which will require significant legislative and institutional reforms as well as capacity building for the actors most concerned. The CNC-ALPC hopes to count on continued support from the VTF for the continuation of this process.

j How did the Project contribute to the progress of joining the Arms Trade Treaty?

A draft law authorizing the accession of the DRC to the ATT was drafted and validated during the final workshop held in April. On April 30, 2022, this project and its explanatory memorandum were transmitted by the Permanent Secretary of the CNC-ALPC to the Deputy Prime Minister, Minister of the Interior, Security, Decentralization and Customary Affairs on June 20, 2022, a Ministerial meeting of the CNC-ALPC was held and to review this bill before its examination in the Council of Ministers to be transmitted to the parliament before the promulgation by the President of the Republic

k How will the Project outcomes be further used or applied in the future? Are there plans for the activities to be continued or for the experience gained to be shared?

After accession, the next step will be the internalization of the ATT in Congolese law. A new law regulating arms transfers from the DRC and a National Control List will have to be designed. The

capacities of the actors involved in the control of transfers will also have to be strengthened.

2. Final expenditure report

3. Certification

For the purposes of this certification:

Grantee means National Commission for the Control of Small Arms and Light Weapons and the Reduction of Armed Violence.

Consultant means BLAISE MUMBERE

I BISIDI TSHILOMBO Landry being a person duly authorised by the Grantee hereby certify that:

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
2. The service provided by the Consultant to the Grantee has been completed in accordance with the Grant Agreement.
3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project to date is USD 8000(eight thousand American dollars)
4. I have attached the tax invoice provided to the Grantee by the Consultant for the provision of services for the Grant project to date.
5. I have attached a receipt from the Consultant confirming that the amount referred to in 3 above has been paid in full by the Grantee.
6. All the information I have provided to the ATT Secretariat (including the contents of this declaration) is complete, true and correct.
7. I am aware of the Grantee's obligations under their Grant Agreement, including the need to keep the ATT Secretariat informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
8. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.

Signed **BISIDI TSHILOMBO Landry** Date **17 SEP. 2022**

Permanent Secretary of the CNC-ALPC



Please submit this report and signed declaration to ATT Secretariat along with;

- A copy of the tax invoice issued to you by the Consultant for the provision of services
- Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.

Name of Grant Recipient	DRC
Department or Agency	Nat'l Commission for the Control of SALW and the Reduction of Armed Violence
Posting Date	
Project code	622021

INSTRUCTIONS

- 1) Complete all pink fields only.
- 2) Print, sign, scan and email expenditure report to trustfund@thearmstradetreaty.org along with the electronic version.
- 3) All original receipts should be chronologically numbered according to the reference number in this report. Copies of all receipts should be emailed with the expenditure report. Original receipts must also be sent to the ATT Secretariat.

Project No.	ATT-VTF.G2021.001.COD
Reporting period	21 Sept 2021 to 03 Jan 2022
Local Currency Code	CDF
Grant Received USD (1st instalment)	48485
Grant Received USD (2nd instalment)	41697

<https://www.ganda.com/currency/converter/>

Click above first cell for exchange rate site

General Details				Total Budget	Actual spend to date**			Balance of budget available	Balance of funds received
Budget Line	Ref. N°	Description 1	Description 2 - Receipt or Invoice No. - Date	USD	Local Amount	Rate	USD	USD	USD
Personnel costs	1	A senior GRIP expert	F10 GRIP Personnel costs 220430	34,000.00		0.0000	34,000.00	-	56,182.00
	2	A local lawyer specializing in security and armament issue	Factures de paiement (No 0025/2021) 19 Nov 2021, Demande de paiement no0019/2022 du 15/06/2022 et reçu 0027 du 26/08/2022	8,000.00		1.0000	8,000.00	-	48,182.00
	3	2 logistics and computer agents	formulaire de paiement des beneficiaires N° CNC-ALPC/FNB/VTF/001/22 du 15/02/22 et N° CNC-ALPC /FNB/VTF/002/22 du 13/04/2022	2,000.00			2,000.00	-	46,182.00
	4	2 reception hostesses during the seminars (3 days) and workshop (2 days)	Formulaire de paiement des beneficiaires N° CNC-ALPC/FNB/VTF/004/22 du 13/04/22 et N° CNC-ALPC /FNB/VTF/005/22 du 13/04/2022	400.00			400.00	-	45,782.00
	5	Moderator during the seminars (3 days) and workshop (2 days)	Formulaire de paiement des beneficiaires N° CNC-ALPC/FNB/VTF/003/22 du 13/04/22	500.00			500.00	-	45,282.00
Travel costs	6	Return flights Brussels-Kinshasa (GRIP)	F1 Brussels Airlines 31019248 210930 F11 Brussels Airlines 9400296512 220126 F19 Brussels Airlines 31013033 220414	2,700.00	2,234.57	1.0900	2,435.68	264.32	42,846.32
	7	Go Pass International (GRIP)	F2 Go Pass & airport tax 211107 F15 Go Pass & Airport Tax 220210 F22 Go Pass & Airport tax 220410	165.00	165.00	1.0000	165.00	-	42,681.32
	8	Visas for the DRC (GRIP)	F3 DGM e-visa 7431815901 211023 & F4 DGM Airport visa 211024	330.00	340.00	1.0000	340.00	-10.00	42,341.32
	9	COVID-19 tests before embarking in Brussels (GRIP)	F5 Synlab Test Brussels 211022 F12 Synlab Test Brussels 220130 F20 Cliniques Europe Test Covid 220401	240.00	137.00	1.0900	149.33	90.67	42,191.99
	9bis	COVID-19 tests in Kinshasa (GRIP)	F6 INRB Test Kinshasa arrival 211024 & F7 INRB Test Kinshasa depart 211021 F13 INRB Test Kinshasa arrival 220201 & F17 INRB Test Kinshasa depart 220209 F23 INRB Test Covid 220409		211.35	1.0000	211.35	-211.35	41,980.64
	10	Return flights Bukavu-Kinshasa (provincial officer CNC-ALPC)	Tickets Fly CAA N°230158867/01 et 230159911/01	1,560.00			1,560.00	-	40,420.64
	11	Return flights Bunia-Kinshasa (provincial officer CNC-ALPC)	Tickets Fly CAA N°230159911/01 et 230158868/01	1,720.00			1,720.00	-	38,700.64
	12	Return flights Lubumbashi-Kinshasa (provincial officer CNC-ALPC)	Tickets Fly CAA N° 230157066/01 et 230151019/01	1,360.00			1,360.00	-	37,340.64
	13	Go Pass International (3 provincial officers CNC-ALPC)		90.00			-	90.00	37,340.64
	14	COVID-19 tests before embarking (provincial officers CNC-ALPC)	Factures clinique N° PRYV8083506 - 2022-10-02 du 10 février 2022 et N° PRYV8083507-2022-08-04 du 08 Avril 2022 et N°PRYV8083508-2022-10-02 du 10 Février 2022 et N° PRYV 8083509-2022-04-08 du 08 avril 2022 et N° PRYV8083510-2022-09-02 du 09 Février 2022 et PRYV8083511-2022-09-04 du 09 Avril 2022	240.00			240.00	-	37,100.64
	15	Round trips by bus Boma-Kinshasa (provincial officer CNC-ALPC)	Recus de Rapide Transporteur N°123/22 du 03 février 2022 et N°163/22 du 05 Avril 2022	120.00			120.00	-	36,980.64
	16	Seminar participants (35 participants in each of the first 3 one-day seminars+ 40 participants to the last two-day seminar)	Liste de paiement des participants N°001/07/02/2022 au 07 Février 2022 et N°002/08/02/2022 du 08 Février 2022 et N°003/09/02/2022 du 09 Février 2022 et N°004/08/04/2022 du 08 Avril 2022	3,700.00			3,640.00	60.00	33,340.64
	17	Distribution of the invitations to 145 participants	Attestation de paiement / Decharge 005/05/04/2022 du 05 Février 2022	1,015.00			1,015.00	-	32,325.64
	18	Writing supplies (pens, binders, notepads..., 1 set per participant)	Facture papeterie Zenoul N°0917 du 06 Février 2022	725.00			725.00	-	31,600.64
	19	Banners for the seminars	Factures de Paiement Magique Design N°106/03/22DG du 06 Avril 2022 et N° 10/02/22DG du 04 Février 2022	800.00			800.00	-	30,800.64
	20	Venue for the 4 seminars, i.e. during 5 days	Facture et recus du nouveau batiment administratif et batiment de la territoriale N°037/FEVRIER/2022 du 06/02/2022 et N°0128/AVRIL/2022 du 03 /04/2022	4,000.00			4,000.00	-	26,800.64
	21	Audio visual equipment hire, for 5 days	Factures et recus du nouveau batiment administratif et batiment de la territoriale N°037/FEVRIER/2022 du 06/02/2022 et N°0128/AVRIL/2022 du 03 /04/2022	1,250.00			1,250.00	-	25,550.64
	22	Coffee, snacks and lunches during the seminars for 145 participants, of which 40 during 2 days, and 1 GRIP expert & 4 CNC-ALPC officers for each seminar and workshop	Factures Payées de JOVIAL RESTAURANT N°125/JOVIAL du 04 Février 2022 et N° 196/JOVIAL du 03 Avril 2022	5,880.00			5,880.00	-	19,670.64
	23	DSA of the GRIP expert on non-seminar/workshop days	F9 Berghezan DSA 211118 & F8 Everest Hotel F561121 211101 F18 Berghezan DSA 220225 & F16 Everest Hotel F51122022 220202 F24 Berghezan DSA 220412 & F21 Africana Palace 220408	2,100.00	2,100.00	1.0000	2,100.00	-	17,570.64
	24	DSA of the GRIP expert on seminar/workshop days	F18 Berghezan DSA 220225 F24 Berghezan DSA 220412	385.00	385.00	1.0000	385.00	-	17,185.64
25	DSA of the 4 CNC-ALPC provincial officers on non-seminar/workshop days	Formulaire de paiement des beneficiaires N°CNC-ALPC/FNB/VTF/008/22 du 07 Février 2022 et N° CNC-ALPC/FNB/VTF/006 du 04 Février 2022 et N°CNC-ALPC/FNB/VTF/007/22 du 04 Février 2022 et N° CNC-ALPC/FNB/VTF/008/22 du 07 Février 2022	1,260.00			1,260.00	-	15,925.64	

26	DSA of the 4 CNC-ALPC provincial officers on seminar/workshop days	Formulaire du paiement des beneficiaires N°CNC-ALPC/FNB/VTF/008/22 du 07 Février 2022 et N° CNC-ALPC/FNB/VTF/006 du 04 Février 2022 et N°CNC-ALPC/FNB/VTF/007/22 du 04 Février 2022 et N° CNC-ALPC/FNB/VTF/008/22 du 07 Février 2022	1,540.00			1,540.00	-	14,385.64
27	Hotel for GRIP expert	F8 Everest Hotel FS61121 211101 F16 Everest Hotel FS1122022 220202 F21 Africana Palace 220408	4,450.00	4,000.00	1.0000	4,000.00	450.00	10,385.64
28	Hotel for 4 CNC-ALPC provincial officers	Recu de paiement Hotel Platinum N° HPLAT/0325/2022 du 06 février 2022 et N°HPLAT/0327/2022 du 06 Février 2022 et N°HPLAT/0328/2022 du 06 Février 2022 et N° HPLAT/0326/2022 du 06 Février 2022 et N° HPLAT/0518/2022 du 05 Avril 2022 et HPLAT/519/2022 du 06 Avril 2022 et N° HPLAT/520/2022 du 06 Avril 2022 et HPLAT/521/2022 du 06 Avril 2022	5,696.00			5,880.00	-184.00	4,505.64
29	Press conferences (transport for journalists, coffee, ...)	facture antenne A N° 126/COM/AA/2022 du 09/04/2022 et Facture Groupe de presse Télé 7 N° 00757/04/2022 du 09/04/2022 et Facture RTGA WORLD du 09 Avril 2022	2,000.00			2,000.00	-	2,505.64
30	Printing and dissemination of the intermediary report, the draft roadmap and the validated roadmap	Facture papeterie Zenoul N°0603 du 29 Novembre 2021	1,350.00			1,415.00	-65.00	1,090.64
31	Sanitary products for COVID-19 prevention	Facture papeterie Zenoul N°0918 du 06 Février 2022	1,050.00			1,050.00	-	40.64
			90,626.00	9,572.92		90,141.36	484.64	40.64

* Description 2 - Receipt or Invoice No. - Date: include information on the date of the receipt received, as well as the receipt number. Also include additional information e.g. if the budget line item relates to an airfare, include the airline that issued the ticket, the departure city and arrival city etc.

**Actual spend to date: insert the actual amount spent on the budget item. If the item was paid for in local currency, insert the figure in the column headed 'Local amount', and it will automatically be calculated in USD. If the item was paid for in USD, enter the figure in the column headed 'USD'.

Signature: _____

Date: _____

ATT Secretariat Signature: _____

Date: _____

RECONCILIATION
ATT.VTF.G2021.001.COD
2021

Description	Total budget	Actual spend (Interim Report)	Actual spend (Final Report)	Actual spend (Total)	Balance of budget available	Balance of funds received	% of over- or under-spend
	USD	USD	USD	USD	USD	USD	
Personnel costs							
A senior GRIP expert	34,000.00	17,000.00	17,000.00	34,000.00	-	56,882.00	100%
A local lawyer specializing in security and armament issue	8,000.00	3,000.00	5,000.00	8,000.00	-	48,882.00	100%
2 logistics and computer agents	2,000.00	-	2,000.00	2,000.00	-	46,882.00	100%
2 reception hostesses during the seminars (3 days) and workshop (2 days)	400.00	-	400.00	400.00	-	45,782.00	100%
Moderator during the seminars (3 days) and workshop (2 days)	500.00	-	500.00	500.00	-	45,282.00	100%
Travel costs							
Return flights Brussels-Kinshasa (GRIP)	2,700.00	672.95	1,762.73	2,435.68	264.32	42,846.32	90%
Go Pass International (GRIP)	165.00	55.00	110.00	165.00	-	42,681.32	100%
Visas for the DRC (GRIP)	330.00	340.00	-	340.00	10.00	42,341.32	103%
COVID-19 tests before embarking in Brussels (GRIP)	240.00	46.33	103.00	149.33	90.67	42,191.99	62%
COVID-19 tests in Kinshasa (GRIP)		91.35	120.00	211.35	211.35	41,980.64	
Return flights Bukavu-Kinshasa (provincial officer CNC-ALPC)	1,560.00	-	1,560.00	1,560.00	-	40,420.64	100%
Return flights Bunia-Kinshasa (provincial officer CNC-ALPC)	1,720.00	-	1,720.00	1,720.00	-	38,700.64	100%
Return flights Lubumbashi-Kinshasa (provincial officer CNC-ALPC)	1,360.00	-	1,360.00	1,360.00	-	37,340.64	100%
Go Pass International (3 provincial officers CNC-ALPC)	90.00	-	-	-	90.00	37,340.64	0%
COVID-19 tests before embarking (provincial officers CNC-ALPC)	240.00	-	240.00	240.00	-	37,100.64	100%
Round trips by bus Boma-Kinshasa (provincial officer CNC-ALPC)	120.00	-	120.00	120.00	-	36,980.64	100%
Seminar participants (35 participants in each of the first 3 one-day seminars+ 40 participants to the last two-day seminar)	3,700.00	-	3,640.00	3,640.00	60.00	33,340.64	98%
Distribution of the invitations to 145 participants	1,015.00	-	1,015.00	1,015.00	-	32,325.64	100%
Writing supplies (pens, binders, notepads..., 1 set per participant)	725.00	-	725.00	725.00	-	31,600.64	100%
Banners for the seminars	800.00	-	800.00	800.00	-	30,800.64	100%
Venue for the 4 seminars, i.e. during 5 days	4,000.00	-	4,000.00	4,000.00	-	26,800.64	100%
Audio visual equipment hire, for 5 days	1,250.00	-	1,250.00	1,250.00	-	25,550.64	100%
Coffee, snacks and lunches during the seminars for 145 participants, of which 40 during 2 days, and 1 GRIP expert & 4 CNC-ALPC officers for each seminar and workshop	5,880.00	-	5,880.00	5,880.00	-	19,670.64	100%
DSA of the GRIP expert on non-seminar/workshop days	2,100.00	1,050.00	1,050.00	2,100.00	-	17,570.64	100%
DSA of the GRIP expert on seminar/workshop days	385.00	-	385.00	385.00	-	17,185.64	100%
DSA of the 4 CNC-ALPC provincial officers on non-seminar/workshop days	1,260.00	-	1,260.00	1,260.00	-	15,925.64	100%
DSA of the 4 CNC-ALPC provincial officers on seminar/workshop days	1,540.00	-	1,540.00	1,540.00	-	14,385.64	100%
Hotel for GRIP expert	4,450.00	1,600.00	2,400.00	4,000.00	450.00	10,385.64	90%
Hotel for 4 CNC-ALPC provincial officers	5,696.00	-	5,880.00	5,880.00	184.00	4,505.64	103%
Press conferences (transport for journalists, coffee, printing and dissemination of the intermediary)	2,000.00	-	2,000.00	2,000.00	-	2,505.64	100%
Printing and dissemination of the intermediary	1,350.00	-	1,415.00	1,415.00	65.00	1,090.64	105%
Sanitary products for COVID-19 prevention	1,050.00	-	1,050.00	1,050.00	-	40.64	100%
Total Direct Costs	90,626.00	23,855.63	66,285.73	90,141.36			
Total Indirect Support Costs - 7%	6,343.82	1,669.89	4,640.00	6,309.90			
Total	96,969.82	25,525.52	70,925.73	96,451.26			

Amount of 1st installment	
Amount of 2nd installment	48,485.00
Amount of 3rd installment	41,697.00
Balance owing to VTF	6,269.26