

# **Arms Trade Treaty Voluntary Trust Fund**

## **FINAL REPORT**

### **Cambodia**

Ministry of Defense

**Project No.:** ATT.VTF.G2023.013KHM

05 December 2025

## Arms Trade Treaty Voluntary Trust Fund - Final Report

Project Number	ATT.VTF.G2023.013KHM
Grantee name	Cambodia Ministry of Defense
Project title	Raising awareness and building support for ratification of the Arms Trade Treaty in Cambodia
Grant Amount	USD 64,646
Final Report submission date	05 December 2025
Period covered under this report (MM/DD/YY – MM/DD/YY)	08 March 2024 – 05 December 2025

### 1. Project activities and outcomes

#### a Describe the project outcomes.

- A well-substantiated rationale for Cambodia’s accession to the Arms Trade Treaty (ATT), accompanied by strengthened understanding—particularly within the Ministry of National Defence—of the benefits and underlying reasons for joining the Treaty.
- Enhanced understanding of the ATT, its obligations, scope and implementation requirements.
- Identified the need for Cambodia to undertake consultations with States Parties from the Asia-Pacific region on the development of a national control list.
- Identified a range of next steps that Cambodia can undertake to join and implement the ATT.
- Commencement of cross-departmental discussions on joining and eventually implementing the ATT, understanding of who are the focal points on the ATT in key departments.
- Broadened network of international and regional organisations and NGOs that work on the ATT and can assist Cambodia.

#### b Describe how the project has assisted your implementation of the ATT.

The project represented a significant step in helping government officials gain a deeper understanding of the ATT, its obligations, and its implications for each relevant department, particularly the Ministry of National Defense. Through the workshop, officials were introduced to the full scope of the ATT’s requirements and engaged in detailed analysis and practical exercises to clarify the Treaty’s obligations and scope.

A dedicated one-day meeting between the Ministry of National Defense and Control Arms provided an opportunity to address key issues, strengthen officials’ grasp of ATT provisions, and engage in open discussions on the current context and dynamics surrounding the Treaty.

The *Roadmap towards Cambodia joining the Arms Trade Treaty*, which was discussed during the one day meeting, highlights the Treaty obligations that should be prioritized in the initial stages of

implementation. Adopting a practical approach, the Roadmap offers recommendations aimed at further enhancing officials' understanding and capacity, as well as outlining measures needed to effectively implement the Treaty.

c List all States that benefitted from the project.

Cambodia

d Were all the project activities as specified in the Project Schedule (see Annex G) completed?

Yes  No

If no, explain why and describe any problems, constraints and difficulties experienced in implementing the project.

Project progress must be indicated against the Project Schedule (see Attachment 1). Please indicate the Status of all activities highlighted in YELLOW in the Project Schedule. Please also include comments where you think appropriate (e.g. to explain why certain activities have not been completed on time).

What recommendations would you make in this regard?

e How would you rate the *relevance* of the project (was the project suited to existing priorities and policies of the benefitting State(s))?

Not relevant at all	Not very relevant	Moderately relevant	Relevant	Very relevant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>

Explain your answer:

The project was instrumental in bringing more awareness of the Treaty’s provisions to Cambodian officials and to outline the first steps towards accession to and implementation of the Treaty. In addition, the workshop succeeded in bringing together key contacts from different departments and establishing a network of organisations and experts, based in the region, with which Cambodia can engage. As the first project focused on the ATT, it also provided opportunities for lessons learned and future improvement, including:

- Not all presentations made and exercises undertaken during the three-day workshop were tailored to Cambodia’s specific context, but this in turn did help the presenters involved to better understand both the opportunities and challenges confronting Cambodia’s joining and implementing the Treaty.
- A translated version of the ATT text, provided by a 3rd party organization, was used during the workshop. However, in hindsight, it may have been beneficial to either review the existing translation of the Treaty text to ensure it captured all the legal nuances, or to commission a new translation of the Treaty text.

f How would you rate the *effectiveness* of the project (to what extent has the project attained its stated objectives)?

Not effective at all	Not very effective	Moderately effective	Effective	Very effective
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x

Explain your answer:

This project aimed to raise awareness of the ATT’s objectives and provisions among key national stakeholders; assess the challenges Cambodia faces in joining the Treaty and explore practical solutions; identify areas requiring further capacity building for accession and implementation; develop supporting materials and an action plan for ratification; and outline the necessary next steps and resources while fostering a national and regional community in support of Cambodia’s progress toward joining the ATT. Overall these aims were met.

The original objectives included strengthening understanding of the ATT among parliamentarians and civil society. However, after the initial visit carried out by Control Arms and ICRC to Cambodia it was determined that it would be more beneficial for this project to focus on increasing awareness among government officials and equipping them to serve as advocates for the Treaty

at the national level. Through this effort, key opportunities and challenges that must be addressed for Cambodia to accede to and implement the ATT were identified. Supporting materials have been developed and translated, a clear roadmap has been established, and the workshop has helped build a valuable network to guide Cambodia as it continues its progress toward joining the Treaty.

g How would you rate the *efficiency* of the project (to what extent were the project results attained on time and within budget)?

Not efficient at all	Not very efficient	Moderately efficient	Efficient	Very efficient
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>

Explain your answer:

Both the Ministry of National Defense and Control Arms experienced a challenging period during the project. Regional tensions, shifting responsibilities among national officials, along with ongoing restructuring within Control Arms, created difficulties that required the project to be extended by an additional 12 months.

h Please describe the impact of the project (i.e. the positive or negative changes or effects that the project results have on the surrounding circumstances).

Despite the challenges outlined above, the overall impact of the project remained unaffected. Holding the one-day meeting a year after the workshop provided ample time to reflect on what had and had not worked previously, allowing the meeting to concentrate more effectively on key issues. Moreover, the discussions benefited from an updated understanding of regional dynamics and geopolitical developments, enabling a more open and informed dialogue on these factors.

i How would you rate the *sustainability* of the project (to what extent can the project benefits continue after the project has finished)?

Not sustainable at all	Not very sustainable	Moderately sustainable	Sustainable	Very sustainable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X

Explain your answer:

An important outcome of this project was the revised translation of the ATT text into Khmer. This means that the Treaty text is available to all Cambodian officials in the language in which they work and it will continue to be consulted and used in the future. In addition, the document titled “A Roadmap towards Cambodia joining the Arms Trade Treaty” sets out a number of practical steps, identified and agreed upon by government officials, that can be undertaken towards both joining and implementing the Treaty, including consulting with the ATT Secretariat and States Parties from the Asia-Pacific region on the development of a national control list. The Roadmap also includes links to useful resources such as the database of ATT Initial Reports, which have been made public and can be easily consulted.

j How did the Project contribute to the progress of joining the Arms Trade Treaty?

-Equipped Ministry of Defence officials with essential background knowledge and understanding needed to present a strong case for ATT accession to the Minister.

-Provided platforms for dialogue—through the workshop and one-day meeting—enabling participants to discuss practical options for advancing the accession process.

-Developed a clear Roadmap outlining concrete steps Cambodia can take towards joining the ATT.

-Brought together multiple government departments, helping to build inter-agency connections that will support future consultations and coordinated progress on Treaty accession.

k How will the Project outcomes be further used or applied in the future? Are there plans for the activities to be continued or for the experience gained to be shared?

The outcomes of the project, in particular the recommendations set out in the Roadmap, are being consulted on within the Ministry of National Defense and will inform decisions to be taken on progressing ATT accession.

## 2. Final expenditure report

[Please complete the Worksheet titled 'input' in the VTF Expenditure Template – Final Report in Attachment 2.](#)



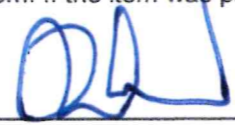
Total **\$60,121.00**

General Details				Total Budget	Actual spend to date**				Balance of budget available	Balance of funds received
Budget Line	Ref. N°	Description 1	Description 2	USD	Local Amount	Date	Rate	USD	USD	USD
Personnel costs	1	Control Arms Project Manager (15% of 10 months)		14,170.00	CHF12,209.30			\$14,255.80	-85.80	45,865.20
	2	Control Arms Course and Curriculum Development (15% of 10 months)		10,250.00	CHF8,914.41			CHF10,783.63	-533.63	35,081.57
	3	Control Arms Operations and Finance (10% of 6 months)		5,472.00	CHF259.44			\$323.49	5,148.51	34,758.07
Consultants	4	Honoraria for expert speakers (govofficials/UNRCPD/ATT Secretariat) (4 persons x 4 days)		-				\$0.00	-	34,758.07
	5	Regional/Technical Consultant		-				\$0.00	-	34,758.07
Transport	6	Staff Airfare [1 pax x 2 flights (outreach trip+ workshop)] + 1 pax x 1 flights (workshop)]		5,400.00	CHF4,645.85			\$5,424.31	-24.31	29,333.76
	7	Airfare for consultant & Int./ regional representative (5 pax)		1,974.66	CHF1,685.34			\$1,974.66	-	27,359.11
	8	Local Transportation (for 6 staff & experts and 30 participants)		399.00	CHF189.20			\$230.03	168.97	27,129.08
	9	Visa fees (2 staff, 1 consultant, 4 expert speakers)		602.00	CHF124.15			\$140.07	461.93	26,989.01
	9.1	Hine-Wai reimbursement for Cambodia Visa fee may 2024		-	CHF95.00	6/28/2024	0.8985	\$105.73		
	9.2	Hine-Wai Loose Sept 2024 Visa		-	CHF29.15	9/20/2024	0.8490	\$34.33		
	10	Insurance (1 pax - 2 trips; 6 pax x 1 trip)		-					-	26,989.01
Conference	11	Conference venue + Package (venue, equipment, beverages, lunch during conference or 30 participants and 7 staff/experts for 4 days)		9,700.00	CHF6,496.40			CHF7,704.47	1,995.53	19,284.54
Group Dinner	13	Group Dinner/reception for 37 persons		-				\$0.00	-	19,284.54
DSAs	14	2 pax for 4 days ( Initial trip) & 3 pax for 6 days (Workshop)		\$1,602.07	CHF1,327.34			\$1,490.62	111.45	17,793.92
Accomodation	15	1 staff for 4 nights (outreach visit) and 3 pax x 6 nights (workshop) + 5 experts for 5 nights		4,300.55	CHF3,279.38			\$3,858.45	442.10	13,935.46
Publication	16	Printing of training materials		559.92	CHF304.24			\$346.91	213.01	13,588.56
Traslation	17	Translation and Interpretation		5,986.80	CHF4,199.22			\$4,888.38	1,098.42	8,700.18
				<b>60,417.00</b>	<b>CHF43,634.27</b>			<b>\$51,420.82</b>	<b>8,996.18</b>	<b>8,700.18</b>

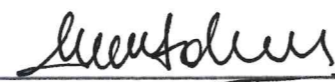
\* Description 2 - Receipt or Invoice No. - Date: include information on the date of the receipt received, as well as the receipt number. Also include additional information e.g. if the budget line item relates to an airfare, include the airline that issued the ticket, the departure city and arrival city etc.

\*\*Actual spend to date: insert the actual amount spent on the budget item. If the item was paid for in local currency, insert the figure in the column headed 'Local amount', and it will automatically be calculated in USD. If the item was paid for in USD, enter the figure in the column headed 'USD'.

Signature and Date by Cambodia

 - Lt. G HAO SAM OEUN 13<sup>th</sup> - Apr - 2026

Signature and Date by ATT Secretariat

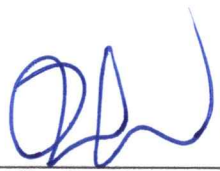
 Carina Solmirano 21 April 2026.

**RECONCILIATION**  
**Cambodia-ATT.VTF.G2023.013KHM**  
**2023**

Description	Total budget	Actual spend (Interim Report)	Actual spend (Final Report)	Actual spend (Total)	Balance of budget available	Balance of funds received	% of over- or under-spend	
	USD	USD	USD	USD	USD	USD		
<b>Personnel costs</b>								
Control Arms Project Manager (15% of 10 months)	14,170.00	2,516.38	11,739.42	14,255.80	- 85.80	45,865.20	101%	
Control Arms Course and Curriculum Development (15% of 10 months)	10,250.00	-	10,783.63	10,783.63	- 533.63	35,081.57	105%	
Control Arms Operations and Finance (10% of 6 months)	5,472.00	-	323.49	323.49	5,148.51	34,758.07	6%	This project has been relatively straight forward to manage, especially as it has taken place over a longer timeframe than first anticipated. Also the person managing the "Course and Curriculum" was able to manage the operations and finance at the same time.
Honoraria for expert speakers (govofficials/UNRCPD/ATT Secretariat) (4 persons x 4 days)	-	-	-	-	-	34,758.07	0%	The expert speakers were not in a position to accept honoraria. For example, experts from UNODA and ICRC participated in the Workshop in 2024 and they are not allowed to accept honoraria.
Regional/Technical Consultant	-	-	-	-	-	34,758.07	0%	Following the initial assessment of Cambodia's laws and policies with the ATT, it was clear that the more constructive way forward was to focus on close cooperation between the Ministry of National Defense and Control Arms and consulting with in-country organisations such as the ICRC country office (which now no longer has the capacity to cover the ATT) and the Mines Advisory Group (MAG). This cooperation led to an open dialogue during the one day meeting in 2025 that then informed the Roadmap. One of the challenges in ASEAN is to identify an expert who well understands the situation of Cambodia.
Staff Airfare [1 pax x 2 flights (outreach trip+ workshop)] + 1 pax x 1 flights (workshop)]	5,400.00	994.60	4,429.71	5,424.31	- 24.31	29,333.76	100%	
Airfare for consultant & Int./ regional representative (5 pax)	1,974.66	960.35	1,014.31	1,974.66	-	27,359.11	100%	
Local Transportation (for 6 staff & experts and 30 participants)	399.00	-	230.03	230.03	168.97	27,129.08	58%	Local transportation proved to be much cheaper than had been budgeted for.
Visa fees (2 staff, 1 consultant, 4 expert speakers)	602.00	-	140.07	140.07	461.93	26,989.01	23%	Due to the inclusion of experts from the region (ICRC, MAG and UNODA), visa costs were much lower than had been anticipated in the budget for this project.

Description	Total budget	Actual spend (Interim Report)	Actual spend (Final Report)	Actual spend (Total)	Balance of budget available	Balance of funds received	% of over- or under-spend	
	USD	USD	USD	USD	USD	USD		
Insurance (1 pax - 2 trips; 6 pax x 1 trip)	-	-	-	-	-	26,989.01	0%	All Control Arms staff and experts who travelled under this project had their own travel insurance and therefore, there was no expenditure required under this budget line.
Conference venue + Package (venue, equipment, beverages, lunch during conference or 30 participants and 7 staff/experts for 4 days)	9,700.00	-	7,704.47	7,704.47	1,995.53	19,284.54	79%	Despite conducting online research, venues, catering and equipment proved to be much less costly than was anticipated in the budget presented for this project.
Group Dinner/reception for 37 persons	-	-	-	-	-	19,284.54	0%	This cost was included in the budget line above.
2 pax for 4 days ( Initial trip) & 3 pax for 6 days (Workshop)	1,602.07	-	1,490.62	1,490.62	111.45	17,793.92	93%	
1 staff for 4 nights (outreach visit) and 3 pax x 6 nights (workshop) + 5 experts for 5 nights	4,300.55	-	3,858.45	3,858.45	442.10	13,935.46	90%	
Printing of training materials	559.92	-	346.91	346.91	213.01	13,588.56	62%	Some materials for the Workshop held in 2024 were circulated via email and Telegram and printed in Cambodia, which reduced the overall costs of printing.
Translation and Interpretation	5,986.80	-	4,888.38	4,888.38	1,098.42	8,700.18	82%	
<b>Total Direct Costs</b>	<b>60,417.00</b>	<b>4,471.33</b>	<b>46,949.49</b>	<b>51,420.82</b>	<b>8,996.18</b>	<b>-</b>		
<b>Total Indirect Support Costs - 7%</b>	<b>4,497.00</b>	<b>312.99</b>	<b>3,286.46</b>	<b>3,599.46</b>		<b>-</b>		
<b>Total</b>	<b>64,914.00</b>	<b>4,784.32</b>	<b>50,235.96</b>	<b>55,020.28</b>		<b>-</b>		

Amount of 1st installment	32,323.00
Amount of 2nd installment	27,798.00
Amount of 3rd installment	
Balance owing to VTF	5,100.72

 - 17<sup>th</sup> Apr - 2026

Lt. General **Hao Sam Oeun**  
Deputy General Director  
Director of Planning Department  
General Department of Materials and Techniques  
Ministry of National Defense  
Kingdom of Cambodia