

# **Arms Trade Treaty Voluntary Trust Fund**

## **FINAL REPORT**

Liberia National Commission on Arms (LiNCA)

**Project No.: ATT.VTF.G2024.012LBR**

February 2026

## Arms Trade Treaty Voluntary Trust Fund - Final Report

Project Number	ATT.VTF.G2024.012LBR
Grantee name	Liberia National Commission on Arms (LiNCA)
Project title	Filling Additional ATT Gaps
Grant Amount	USD\$ 97,755
Final Report submission date	February 2026
Period covered under this report (MM/DD/YY – MM/DD/YY)	20 December 2024 – 15 December 2025

### 1. Project activities and outcomes

#### a Describe the project outcomes.

Following Liberia's recent progress in arms and ammunition record-keeping and reporting, this project focused on addressing the remaining critical gaps. The project delivered two key outcomes.

#### **Outcome 1: Strengthened LiNCA Data Centre Infrastructure**

The power and security challenges affecting the LiNCA data centre were resolved. As the official national central location for information on legal and illicit firearms and ammunition, ensuring the security and reliability of this facility was essential. To achieve this, the following improvements were completed as per the project proposal.

- Physical security of the data centre was enhanced
- Reliable power supply was secured through the construction of a power backup system
- A cooling system was installed to maintain optimal operating temperatures
- Data-entry equipment was provided to support the input and migration of information
- A fire detection system and an automatic fire sprinkler system were installed

#### **Outcome 2: Enhanced and Expanded ArmsTracker System**

The digital record-keeping system, ArmsTracker, was improved, expanded, and networked across security-related State Agencies. This included:

- Design and implementation of a network solution
- Provision of ArmsTracker to five additional State Agencies
- Training for new ArmsTracker users, as well as refresher training for existing Agencies. This was completed with the attendance of 50 participants- see attendance invoice.

#### b Describe how the project has assisted your implementation of the ATT.

As outlined above, by upgrading Liberia's arms and ammunition record-keeping systems through enhancements to ArmsTracker and improvements to the national arms data centre, Liberia is addressing the remaining actions required to achieve compliance with the Arms Trade Treaty (ATT).

While earlier efforts focused on closing legal and regulatory gaps, this project targeted the remaining practical and operational deficiencies within Liberia’s national weapons and ammunition management system.

c List all States that benefitted from the project.

Liberia.

The improvements to the ArmsTracker system will also benefit other States using the platform, particularly neighboring countries in West Africa

d Were all the project activities as specified in the Project Schedule (see Annex G) completed?

Yes  No

If no, explain why and describe any problems, constraints and difficulties experienced in implementing the project.

N/A

Attached is the completed Project Schedule.

What recommendations would you make in this regard?

N/A

e How would you rate the *relevance* of the project (was the project suited to existing priorities and policies of the benefitting State(s))?

Not relevant at all	Not very relevant	Moderately relevant	Relevant	Very relevant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explain your answer:

Liberia has addressed most of the other traditional ATT compliance areas, so the limited focus of this project was appropriate for our current needs.

f How would you rate the *effectiveness* of the project (to what extent has the project attained its stated objectives)?

Not effective at all	Not very effective	Moderately effective	Effective	Very effective
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explain your answer:

The project is achieving what it set out to achieve. Support from the implementing partner will be on-going which will contribute to further effectiveness over time.

g How would you rate the *efficiency* of the project (to what extent were the project results attained on time and within budget)?

Not efficient at all	Not very efficient	Moderately efficient	Efficient	Very efficient
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explain your answer:

There were some delays in the middle of the project with ArmsTracker networking matters. They have since been addressed and the project completed. We worked together well to achieve a positive outcome.

h Please describe the impact of the project (i.e. the positive or negative changes or effects that the project results have on the surrounding circumstances).

The impact is that Liberia will have:

- Enhanced reliability and accuracy of arms and ammunition data through an upgraded national data centre and advanced ArmsTracker functionality.
- Strengthened arms transfer systems and processes that fully comply with the ATT, ECOWAS, and other international arms control standards.
- Reduced risk of diversion and illicit arms flows, contributing to greater safety and security across Liberia.
- Expanded national capacity to support Liberia in meeting broader international standards on security and sustainable development.

i How would you rate the *sustainability* of the project (to what extent can the project benefits continue after the project has finished)?

Not sustainable at all	Not very sustainable	Moderately sustainable	Sustainable	Very sustainable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explain your answer:

The improvements to the data centre are sustainable. The implementing partner has promised to continue to support our use of ArmsTracker which would make it a sustainable aspect also.

j How will the Project outcomes be further used or applied in the future? Are there plans for the activities to be continued or for the experience gained to be shared?

- The implementing partner has promised to continue to support our use of ArmsTracker and with this support we will be able to expand AT reach's to other agencies further increasing reliability and accuracy of arms and ammunition data through an upgraded national data centre and advanced ArmsTracker functionality and reduce the risk of diversion and illicit arms flows, contributing to greater safety and security across Liberia.

- Continue to expand national capacity to support Liberia in meeting broader international standards on security and sustainable development.

## 2. Final expenditure report

Please find attached the completed Expenditure Report.

### 3. Certification

#### 3.1 A BLAMOH SIEH

For the purposes of this certification:

Grantee means the Liberia National Commission on Arms (LiNCA) on behalf of Liberia

Consultant means: A Blamoh Sieh

I, Vivian Dogbey, Executive Director of LiNCA, being a person duly authorised by the Grantee hereby certify that:

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
2. The service provided by the Consultant to the Grantee has commenced and is progressing in accordance with the Grant Agreement.
3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project is US\$12,000, being 9 months @ \$1,530. The invoices for each are saved in the Receipts Folder.
4. Saved in the Receipts Folder is a copy of the Grantee's contract for the provision of services for the Grant project to date.
5. Saved in the Receipts Folder is a copy of the receipt from CAVR confirming that the amount referred to in 3 above has been paid in full by the Grantee.
6. All the information I have provided to the ATT Secretariat (including the contents of this declaration) is complete, true and correct.
7. I am aware of the Grantee's obligations under their Grant Agreement, including the need to keep the ATT Secretariat informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
8. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.



Signed

Date 10 February 2026

Executive Director, LiNCA

In the Receipts Folder is:

- A copy of the contract agreed with the Consultant for the provision of services; and
- Proof the Consultant was paid the above amount.

### 3.2 CENTRE FOR ARMED VIOLENCE REDUCTION

For the purposes of this certification:

**Grantee** means the Liberia National Small Arms Commission (LiNCSA) on behalf of Liberia.

**Consultant** means the Centre for Armed Violence Reduction.

I, Vivian Dogbey, Executive Director of LiNCA, being a person duly authorised by the Grantee hereby certify that:

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
2. The service provided by the Consultant to the Grantee has been completed in accordance with the Grant Agreement.
3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project is US\$31,450, made up of:
  - a. Activity 2.1 fees, being 7 months @ \$3,850 totalling \$26,950
  - b. Activity 2.2 fees, being 1 month @ \$2,750 totalling \$2,750
  - c. Activity 2.3 fees, being 1 month @ \$1,750 totalling \$1,750
4. The tax invoices are saved in the Receipts Folder, as provided to the Grantee by the Consultant for the provision of services for the Grant project.
5. All the information I have provided to the ATT Secretariat (including the contents of this declaration) is complete, true and correct.
6. I am aware of the Grantee's obligations under their Grant Agreement, including the need to keep the ATT Secretariat informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
7. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.

Signed:



Date: February 2026

Executive Director, LiNCA

*Submitted with this report is the Receipts Folder in which is a copy of the relevant tax invoices by the Consultant for the provision of services. The Consultant was paid directly by the VTF Secretariat.*

# ATT FINAL EXPENDITURE REPORT



Name of Grant Recipient	Liberia
Department or Agency	Liberia National Commission on Arms (LiNCA)
Posting Date	
Project code	622024

**INSTRUCTIONS**  
 1) Complete all pink fields only.  
 2) Print, sign, scan and email expenditure report to trustfund@thearmstradetreaty.org along with the electronic version.  
 3) All original receipts should be chronologically numbered according to the reference number in this report. Copies of all receipts should be emailed with the expenditure report. Original receipts

Project No.	ATT.VTF.G2024.012LBR
Reporting period	20 December 2024 - 30 Oct 2025
Local Currency Code	LRD
Grant Received USD (1st instalment)	48878
Grant Received USD (2nd instalment)	42035

<https://www.oanda.com/currency/converter/>  
 Click above first cell for exchange rate site

General Details				Total Budget	Actual spend to date**			Balance of budget available	Balance of funds received
Budget Line	Ref. N°	Description 1	Description 2 - Receipt or Invoice No. - Date	USD	Local Amount	Rate	USD	USD	USD
Personnel costs	1	ACTIVITY 2.1 - ArmsTracker network solution designed for LiNCA and the 14 State Agencies, with deployment advice provided.	Invoices 1.1- 1.3 1st March, 15 October, 22nd November 25	26'950.00	26'950.00	1.0000	26'950.00	-	63'963.00
	2	ACTIVITY 2.2 - Five new Agencies equipped with ArmsTracker.	Invoice 2.1 1st of June 24	2'750.00	2'750.00	1.0000	2'750.00	-	61'213.00
	3	ACTIVITY 2.3 - Training provided to 5 new ArmsTracker Agencies as well as refresher training for the original 9 Agencies.	Receipt 3.1 Chaibou Omarou- West Africa Technical Expert Monday 8th to Saturday 13th of December 25- see bank remittance for on the ground visit to deliver training and complete installations. 23rd Dec 25	1'750.00	2'045.00	1.0000	2'045.00	-295.00	59'168.00
	4	Consultant engaged by LiNCA for: 1. The Data Center upgrade - ACTIVITY AREA 1; and 2. To assist with ArmsTracker networking - ACTIVITY AREA 2	Invoice 4.1- 4.9) for A. Blamoh Sieh, 8 months paid @ \$1,530- we paid an additional \$1,530 from our own funds on top of this amount. See file bank transactions	12'000.00	12'000.00	1.0000	12'000.00	-	47'168.00
Travel costs	5	Local transport costs for trainings and meetings.	Paid via Mone Gram directly to Vivan. D Dogbey ( see remittance in file) 5.1	1'550.00	1'550.00	1.0000	1'550.00	-	45'618.00
Equipment costs	6	ACTIVITY 1.1 Steel Metal Door, equipped with a Biometric Security System	Invoice 6 + 12 from IAF Rehab dated 22-10-24 in the Receipts Folder: \$3,500	3'500.00	3'500.00	1.0000	3'500.00	-	42'118.00
	7	ACTIVITY 1.2 Small-scale Power Backup (Batteries Bank) for our Data center: * Solar Panel; * Batteries; * Inverter; * Automatic switch; * Power Control; * Rocks	Invoice 7-11 - from Bounceband Energy dated 25-7-24 in the Receipts Folder: \$3,300 (item 1), plus \$200 from the workmanship line (item 5)	3'500.00	3'500.00	1.0000	3'500.00	-	38'618.00
	8	ACTIVITY 1.3 Cooling system to maintain optimal temperature conditions for the equipment within the data center	Invoice 7-11 from Bounceband Energy dated 25-7-24 in the Receipts Folder: \$4,300 (item 2), plus \$100 from the workmanship line (item 5)	4'400.00	4'400.00	1.0000	4'400.00	-	34'218.00
	9	ACTIVITY 1.4 Equipment for data entry to optimize the efficiency of inputting information into the system:	Invoice 9) from Lib AAK computers dated 16-10-24 for \$4,800	4'800.00	4'800.00	1.0000	4'800.00	-	29'418.00
	10	Activity 1.5 To keep database center functional at all times	Invoice 7-11 from Bounceband Energy dated 25-7-24 in the Receipts Folder: \$3,560 (item 3)	3'560.00	3'560.00	1.0000	3'560.00	-	25'858.00
	11	Inv 14 Activity 1.6 To maintain uninterrupted power system	Invoice 7-11 from Bounceband Energy dated 25-7-24 in the Receipts Folder: \$5,300 (item 4) plus \$200 from the workmanship line (item 5)	5'500.00	5'500.00	1.0000	5'500.00	-	20'358.00
	12	Activity 1.7 To enhance Physical Security of LiNCA Database Center	Invoice 6 + 12 from IAF Rehab dated 22-10-24 in the Receipts Folder: \$1,350.	1'500.00	1'350.00	1.0000	1'350.00	150.00	19'008.00
	13	ACTIVITY AREA 2: Laptops for ArmsTracker (\$1,200 each). 4x for new agencies and 10x for armouries without current access to a computer capable of running ArmsTracker.	Invoice 13) from Lib AAK dated 16-10-24 in the Receipts Folder: 14x computers at \$1,200 each.	16'800.00	16'800.00	1.0000	16'800.00	-	2'208.00
Operating costs	14	<b>Arms Data Center Management</b> For training an estimated 20 people 1 day training	Inv 14 .1 and 14.2 covers 14- 21( US\$ 600 x1 for Hire of Hall Lutheran Guest House 11th and 12th of December Invoice# 854)	600.00	600.00	1.0000	600.00	-	1'608.00
	15	Breakfast - For the trainees	Inv 14.1 and 14.2 ( 20 x US\$ 7 per person for breakfast Lutheran Guest House 11th and 12th of December Invoice# 854)	140.00	140.00	1.0000	140.00	-	1'468.00
	16	Lunch - For the trainees	Inv 14.1 and 14.2 ( 20 xUS\$ 20 per person Lutheran Guest House 11th and 12th of December Invoice# 854)	400.00	400.00	1.0000	400.00	-	1'068.00
	17	Coffee breaks - For the trainees	Inv 14.1 and 14.2 ( 20 x US\$5 per person Lutheran Guest House 11th and 12th of December Invoice# 854)	100.00	100.00	1.0000	100.00	-	968.00
	18	<b>ArmsTracker Training</b> For training an estimated 30 people 1 day training	Inv 14.1 and 14.2 ( US \$ 600 for one day hire of Lutheran Guest House 11th and 12th of December Invoice# 854)	600.00	600.00	1.0000	600.00	-	368.00
	19	Breakfast - For the trainees	Inv 14.1 and 14.2 ( 30 x US\$ 7 per person for breakfast Lutheran Guest House 11th and 12th of December Invoice# 854)	210.00	210.00	1.0000	210.00	-	158.00
	20	Lunch - For the trainees	Inv 14.1 and 14.2 ( 30 xUS\$ 20 per person Lutheran Guest House 11th and 12th of December Invoice# 854)	600.00	600.00	1.0000	600.00	-	-442.00
	21	Coffee breaks - For the trainees	Inv 14.1 and 14.2 ( 30 x US\$5 per person Lutheran Guest House 11th and 12th of December Invoice# 854)	150.00	150.00	1.0000	150.00	-	-592.00
				<b>91'360.00</b>	<b>91'505.00</b>		<b>91'505.00</b>	<b>-145.00</b>	<b>-592.00</b>

\* Description 2 - Receipt or Invoice No. - Date: include information on the date of the receipt received, as well as the receipt number. Also include additional information e.g. if the budget line item relates to an airfare, include the airline that issued the ticket, the departure city and arrival city etc.

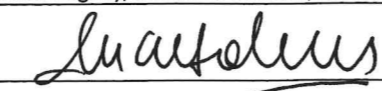
\*\*Actual spend to date: insert the actual amount spent on the budget item. If the item was paid for in local currency, insert the figure in the column headed 'Local amount', and it will automatically be calculated in USD. If the item was paid for in USD, enter the figure in the column headed 'USD'.

Signature and date:

  
 \_\_\_\_\_  
 01.Dec.25

Vivian Dogbey, Executive Director, LiNCA

Signature and date:

  
 \_\_\_\_\_  
 3/06/2025

**RECONCILIATION**  
**LIBERIA ATT.VTF.G2024.012LBR**  
**2024**

Description	Total budget	Actual spend (Interim Report)	Actual spend (Final Report)	Actual spend (Total)	Balance of budget available	Balance of funds received	% of over- or under-spend
	USD	USD	USD	USD	USD	USD	
<b>Personnel costs</b>							
ACTIVITY 2.1 - ArmsTracker network solution	26950	0	26950	26950	0	63963	100%
ACTIVITY 2.2 - Five new Agencies equipped with	2750	0	2750	2750	0	61213	100%
ACTIVITY 2.3 - Training provided to 5 new	1750	0	2045	2045	-295	59168	117%
Consultant engaged by LiNCA for:	12000	3000	9000	12000	0	47168	100%
<b>Travel costs</b>							
Local transport costs for trainings and meetings.	1550	0	1550	1550	0	45618	100%
<b>Equipment costs</b>							
ACTIVITY 1.1 Steel Metal Door, equipped with a	3500	3500	0	3500	0	42118	100%
ACTIVITY 1.2 Small-scale Power Backup (Batteries	3500	3500	0	3500	0	38618	100%
ACTIVITY 1.3 Cooling system to maintain optimal	4400	4400	0	4400	0	34218	100%
ACTIVITY 1.4 Equipment for data entry to optimize	4800	4800	0	4800	0	29418	100%
Activity 1.5 To keep database center functional at all	3560	3560	0	3560	0	25858	100%
Inv 14 Activity 1.6 To maintain uninterrupted power	5500	5500	0	5500	0	20358	100%
Activity 1.7 To enhance Physical Security of LiNCA	1500	1350	0	1350	150	19008	90%
ACTIVITY AREA 2: Laptops for ArmsTracker (\$1,200	16800	16800	0	16800	0	2208	100%
<b>Operating costs</b>							
Arms Data Center Management	600	0	600	600	0	1608	100%
Breakfast - For the trainees	140	0	140	140	0	1468	100%
Lunch - For the trainees	400	0	400	400	0	1068	100%
Coffee breaks - For the trainees	100	0	100	100	0	968	100%
ArmsTracker Training	600	0	600	600	0	368	100%
Breakfast - For the trainees	210	0	210	210	0	158	100%
Lunch - For the trainees	600	0	600	600	0	-442	100%
Coffee breaks - For the trainees	150	0	150	150	0	-592	100%
<b>Total Direct Costs</b>	<b>91360</b>	<b>46410</b>	<b>45095</b>	<b>91505</b>			<b>100%</b>
<b>Total Indirect Support Costs - 7%</b>	<b>6395</b>	<b>3249</b>	<b>3157</b>	<b>6405</b>			<b>100%</b>
<b>Total</b>	<b>97755</b>	<b>49659</b>	<b>48252</b>	<b>97910</b>			<b>100%</b>

Amount of 1st installment	48878
Amount of 2nd installment	42035
Amount of 3rd installment	6842
Balance owing to VTF	0

06.05.2026